



*An opportunity to experience grace, grow in faith, and make an impact – for where you are.*

**TITLE OF THE POSITION:** Kids Coordinator, Keslinger  
**REPORTS TO:** Associate Director of Kids, Keslinger  
**ROLE TYPE:** Full-time, exempt  
**HOURLY EXPECTATION:** At least 40 hours per week

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**Position Description:**

The Coordinator will work under the direction of the Associate Director of Kids, Keslinger Campus. The Coordinator will support and implement the vision of Kids Ministries and assist in delivering ministry programming that aligns with Chapelstreet Church’s mission to help children and families experience grace, grow in faith, and make an impact.

**Kids Coordinator Responsibilities:**

The Coordinator will work in collaboration with the Associate Director of Kids, Keslinger Campus to connect the community into the life of the church. This includes planning events, outreach and regular programming as well as initiatives specific to the Keslinger Campus. Responsibilities include but are not limited to:

- Coordinating events including Adventure Club, VBS, special kids events, etc.
- Assist with, coordinate, and execute high-quality Sunday morning kids programming, ensuring consistency with centralized ministry vision and curriculum
- Providing administrative support including database support, calendaring, preparing materials for ministry, and communicating with key stakeholders
- Support and reinforce centralized curriculum implementation while contextualizing delivery for the Keslinger Campus
- Ensure classrooms, materials, environments, and lessons are fully prepared each week
- Participate in Chapelstreet Kids meetings, trainings, and church-wide initiatives
- Provide support for Keslinger Campus initiatives

**Attributes:**

- Abiding personal relationship with Jesus Christ
- Commitment to living and serving in a manner consistent with the standards set forth in Scripture for a leader of the church
- Theological alignment with Chapelstreet Church’s doctrine, mission, and vision
- Willingness and commitment to become an active member of Chapelstreet Church
- Bachelor’s degree preferred, but not required
- Strong passion for children’s ministry and equipping families to disciple their children
- Strong organizational and administrative skills with attention to detail

- Highly relational leader who fosters teamwork, collaboration, creativity, and continuous improvement
- Team player who enjoys collaborating and stepping in where needed

**Cultural Expectations:**

Chapelstreet Church is made up of many ministry teams who share our mission to help others experience grace, grow in faith, and make an impact. We want to be “For Where We Are”. We value teamwork, love to work hard together, and have fun!

**Willing to Adopt Our Staff Core Values:**

- Go to the Park – physical, spiritual, and emotional wellbeing matters
- One Team – we are teammates working towards a common mission and vision
- Trust the Net – we grow by trying new things
- Build Your Bench – we are always developing the next generation of leaders and servants
- Cover Your Bases – we ask who needs to know, what they need to know, and when they need to know

*At Chapelstreet Church, our vision is to  
strive in all we do to be a place where people can  
experience grace, grow in faith, and make an impact —  
for where you are*

**Salary Rates:** This is a full-time position with a salary range of \$31,500 to \$39,500. Compensation is based on experience, education, and skills. With tenure and performance experience, compensation may exceed the published range.

**Benefits:** Some of our benefits for our full-time employees include a group health insurance plan with substantial employer contribution to the premium, long-term and short-term disability coverage (when qualified), life insurance, and employee vision and dental coverage. There are nine paid holidays, vacation and sick paid time off, Sacred Solitude days.

GG/jg 6.26