



An opportunity to experience grace, grow in faith, and make an impact – for where you are.

TITLE OF THE POSITION:	High School Ministry Coordinator
REPORTS TO:	High School Pastor
ROLE TYPE:	Part-time
HOURLY EXPECTATION:	15 hours per week
KEY QUALIFICATION:	Experience working with High School students, mission trip planning and leadership, social media communication.

General Description

The High School Ministry Coordinator will work to maintain the vision of the Chapelstreet High School ministry through planning and implementing weekly programming and special events and helping with the recruitment and training of ministry volunteers. This is a part-time position and may involve other duties as assigned.

High School Coordinator Responsibilities

Primary responsibilities will include ongoing support for small group and large group gatherings, volunteer recruitment and training, planning, and leading special events, and spearheading departmental communication efforts. Specifically, this support will include:

- Serving students through teaching, mentoring, equipping, counseling, and discipling.
- Leading short-term student missions teams and annual retreats
- Assisting in strategic efforts to train & equip parents to demonstrate faith at home.
- Recruiting, training, and developing adult volunteer leaders
- Engaging students & parents through social media & other communication efforts.
- Supporting Chapelstreet Next Gen & All-Church events

The work schedule will vary due to programming demands but is expected to average 15 hours per week over the course of the ministry year.

High School Coordinator Abilities & Attributes

- Loving God and loving your neighbor. Matthew 12:30-31
- Abiding personal relationship with Jesus Christ
- Embracing the Chapelstreet Church's Statement of Faith and ministry vision
- Experience with student programming in a church setting
- Strong initiative and ability to work with hands-off oversight
- Solid communication skills, both verbal and written
- Self-starter with strong administrative and organizational skills
- Ability to enhance collaborative team environment built on creativity, innovation, encouragement, and communication.

- Committed to continuous improvement
- Excited to take on challenges
- Adaptable. Able to pivot quickly. Comfortable with change.
- Teachable and Coachable. Committed to life-long learning.
- Is leading a mentored life. Has been mentored and mentors others.
- Highly relational. Capable of working positively with other ministry leaders, volunteers, and parents
- Dedicated to becoming an active member of Chapelstreet Church

As Chapelstreet Staff, we believe in the values of:

COMMUNICATION * INNOVATION * ONE TEAM * WELLBEING * MULTIPLICATION