

CHAPELSTREET KIDS REGATHERING

POLICIES & PROCEDURES

1. CAPACITY:

A. Attendance/Capacity Guidelines: Each KIDS room will have a maximum capacity for how many children and volunteers can fit into the space with 6-foot spacing maintained.

■ **NURSERY:**

- **Keslinger:** 4 children with 2 volunteers
- **Mill Creek:** 3 children with 2 volunteers

■ **PRESCHOOL ROOMS:**

- **Keslinger:** 6 children with 2 volunteers
- **Mill Creek:** 6 children with 2 volunteers
- **South St:** 3 kids with 2 volunteers

■ **KID STATION:**

- **Keslinger:** 30 children with 8 volunteers
- **Mill Creek:** 20 children with 6 volunteers
- **South St:** 10 kids with 2 volunteers

■ **MASTERPIECE**

- **Keslinger:** Max of 4 people in the room (4 kids per hour)

B. We will use a reservation system, where a specified number of spaces per campus are made available. We plan to keep family groups together, as much as possible.

2. HEALTH MONITORING: Families, kids and volunteers will be asked to do a health self-screening before attending any Chapelstreet service or event.

- Follow CDC and IDPH prevention recommendations. If you are sick, particularly if you have experienced “flu like” symptoms, in the past 14 days, please do not attend any Chapelstreet event. SYMPTOMS: Temperature greater than 100.4 degrees Fahrenheit or observed symptoms of COVID-19, such as fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea.
- If you have had prolonged exposure to someone who has tested positive for COVID-19 in the past 14 days, do not attend any Chapelstreet event. If you have tested positive for COVID-19, do not attend any Chapelstreet event until you are no longer required to isolate.
- A waiver will be a part of the reservation system, agreeing to the policies and procedures and acknowledging that while we are doing everything we can to reduce risks, but we cannot guarantee that a child will not be exposed.

3. SOCIAL DISTANCING & CLASSROOMS:

- A.** Close contact is defined as an individual being within 6 feet of the individual with symptoms for more than 15 minutes. (Illinois Department of Health, CDC).
- B.** We will encourage social distancing of 6 feet apart as much as possible and will work to keep physical contact with kids to a minimum. This will look differently depending on the age group.**
 - **NURSERY:** While we will do everything we can to keep the littlest Chapelstreet Kids distanced from each other, we cannot guarantee that they will not touch each other or the same items. In the Chapelstreet Kids Nursery, these additional safety protocols will be followed:
 - Babies will be one-to-one with a caregiver when possible to limit contact to one volunteer and limit cross-contamination.
 - Volunteers will wear socks, disposable masks (to ensure they are clean vs. reusable cloth masks) and washable smocks to protect babies/toddlers for touching the volunteers’ personal clothing.
 - Gloves will be worn for diaper changes.
 - Volunteers will wash hands upon entering the nursery.
 - Toys or items that have been in a child’s mouth will be removed for the week.
 - Each service will have a set of toys that will not be shared across other service times.

- We will provide large plastic bags for parents to place essential items. No diaper bags.
- **PRESCHOOL:** In the Chapelstreet Kids Preschool classrooms, these additional safety protocols will be followed:
 - Masks will be required. This will provide some protection if kids come within 6 feet.
 - Activity stations during free play time will allow the same group of 2-3 kids together to move to different play areas to decrease exposure with the rest of the class.
 - For large group time, kids will have designated areas to sit.
 - Supplies (crayons, play dough, etc.) will be stored in individual pencil boxes (one for each child) that will be used only one time per weekend.
 - Toys will be sorted into service-specific bins that will not be shared across other service times. We have reduced the amount of toys and books in classrooms. Items that are not easily sanitized have been removed.
 - Kids should not bring any toys or other items from home.
- **ELEMENTARY:**
 - Kids seating will be divided into sections spaced 6 feet apart. Children from the same household can be in one space together.
 - No games or other materials will be shared. Each child will be given their own activities and materials; reusable supplies will not be shared across services.
 - Kids should not bring any toys or other items from home. Kids can bring their own Bibles. It is also OK to use ones in Kid Station.

C. COMMON AREAS:

- We have worked to reduce the number of people traveling through KIDS space. We are designating one entrance and one exit to keep the flow of traffic in the same direction.
 - **Keslinger:** One stairway will be marked UP and the other DOWN.
 - **Mill Creek:** Double doors will be open to allow more spacing between those entering and exiting. Each side will be marked ENTER/EXIT.
 - **South Street:** Chapel doors will be marked ENTER/EXIT.
- We will block off access to benches, LEGO walls, basketball/foosball, whiteboards, to prevent kids gathering.
- No water fountains available.

- There will be floor stickers to indicate 6 ft distancing for check-in, drop-off, and check-out,
- Please have only one parent drop off and pick up children to limit contact in kids areas.
- Classrooms will be limited to children in that class, scheduled volunteers and Chapelstreet Kids staff; parents will not be allowed to stay in the classrooms, unless they are scheduled to serve.

4. PERSONAL PROTECTIVE EQUIPMENT:

A. MASKS:

- **Masks will be required for children ages 3 and up.**
 - Keslinger - everyone downstairs
 - Mill Creek - everyone in preschool rooms and in Kid Station
 - South Street - everyone in the chapel
- In the nursery, disposable masks will be required. Cloth masks can be used in all other areas.
- Compliance. Please encourage kids to comply with the safety precautions in place.

B. GLOVES: Volunteers should wear gloves changing diapers.

C. SMOCKS: Smocks will be used for nursery volunteers to provide a barrier between small children and a volunteers' personal clothing.

5. WASHING/SANITIZING HANDS:

A. Hand sanitizers will be located in each area.

B. Alcohol-based hand sanitizers will be used under adult supervision with proper child safety precautions and stored out of reach of young children to reduce unintended, adverse consequences.

- Hand sanitizer can be used on kids 2 years and older.
- For volunteers working with ones smaller than 2, soap and water is preferred but hand-sanitizers can be used but must be dry before holding a child.
- Those who are allergic to hand-sanitizers should wash with soap and water.

6. VOLUNTEERS:

- A.** Volunteers will be asked to do a health self-screening.
- B.** No food or drink allowed in classrooms for volunteers or staff.

7. CHECK-IN/DROP-OFF & PICK-UP

- Check-in will start 15 mins before the service starts.
- Kiosks will be used for check in. Sanitizer and wipes will be available
- Only one family member should drop-off and pick up in Kids areas to limit the number of people walking through. The designated parent should wear the claim code sticker so that we can easily identify who can enter.
- Children being picked will be called to the door. This limits the number of people coming into a room and keeps other children from entering a room.
- Markers will be placed on the floor to indicate 6 ft distancing at check-in stations.
- Plastic bags will be used for personal belongings in the nursery.

8. ADDITIONAL CLEANING PRACTICES:

- Classrooms will be used for only one service time, with opposite rooms utilized for second service.
- High-touch surfaces (e.g., toys, door handles, sink handles) will be cleaned between use as much as possible. Use of shared objects will be limited when possible.
 - Paper-based materials such as books and paper are not considered high-risk for COVID-19 transmission and will not receive additional cleaning or disinfection. [Source NCDHHS.](#)
 - Teachers will regularly wipe down surfaces and high touch areas during services.
 - All rooms will be professionally cleaned during the week.
- Cleaning products will be stored and used a safe distance away from children and staff.